

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, SEPTEMBER 24, 2012

PRESENT:

Mr. M. Sefton, Chairperson, Mr. J. Murray, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Mr. M. Snelling, Mr. K. Sumner.

Secretary-Treasurer, Mr. K. Zabowski and Recording Secretary, Ms. S. Bailey, Live Streaming Video Operator, Ms. K. Boklaschuk.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. Denis Labossiere, Assistant Secretary-Treasurer.

REGRETS:

Dr. L. Ross, Mr. G. Malazdrewicz, Associate Superintendent, Ms. B. Switzer, Director of Human Resources.

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance to the meeting. He noted the artwork on the Board Room walls had been provided by students from both Riverview School and Vincent Massey High School. Mr. Sefton further noted that Trustee Ross sent her regrets as she was unable to attend the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Chairperson requested the addition of two In-Camera items for trustees only.

Trustee Bowslaugh noted she had a question she wished to raise In-Camera.

Mr. Murray – Mr. Bartlette

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings (Video Streaming 5 minute mark)

- a) The Minutes of the Special Board Meeting held September 6, 2012 were circulated.

Mrs. Bowslaugh – Mr. Bartlette

That the Minutes be approved as circulated.

Carried.

- b) The Minutes of the Regular Board Meeting held September 10, 2012 were circulated.

Trustee Bowslaugh wished to amend the minutes as she did not feel they accurately reflected her statements regarding the logo. She noted she did not feel the Division had too many items with the logo on it, but rather too many items with the logo on it with a cost attached should the Division change the logo.

Mr. Kruck – Mr. Snelling

That the Minutes be approved as amended.

Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.02 Reports of Committees (Video Streaming 7 minute mark)**

- a) Facilities and Transportation Committee Minutes

The written report of the Facilities & Transportation Committee meeting held on September 6, 2012 was circulated.

Trustee Bartlette requested clarification regarding washrooms and linkage with respect to the portables which had been installed. Trustee Karnes confirmed there were no washrooms included in the portables nor was there hallway linkage to the main school building. Trustee Kruck confirmed he had heard several positive comments regarding the portables from parents at the public consultations.

Mr. Karnes – Mr. Snelling

That the Minutes be received and filed.

Carried.

b) Personnel Committee Minutes

The written report of the Personnel Committee meeting held on September 10, 2012 was circulated.

Secretary-Treasurer, Mr. Zabowski, confirmed CUPE had provided potential dates to meet with the Pension Committee.

Mr. Murray – Mr. Snelling

That the Minutes be received and filed.

Carried.

c) Education Committee Minutes

The written report of the Education Committee meeting held on September 10, 2012 was circulated.

Mr. Bartlette – Mr. Snelling

That the Minutes be received and filed.

Carried.

The written report of the Education Committee meeting held on September 17, 2012 was circulated.

Trustee Bartlette noted the item regarding the Friends of Education ad had not been discussed at the Friends of Education Committee but rather between himself and Assistant Secretary-Treasurer, Mr. Labossiere, due to time constraints. He asked Mr. Labossiere to confirm those discussions had revolved around the cost of the newspaper advertisement. Mr. Labossiere confirmed the cost of the ad was a factor.

Mr. Bartlette – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

d) Other

- Trustee Sefton reported on the recently held Public Consultations regarding Growth and Sustainability. He confirmed approximately 120 people had attended the consultation at École New Era School on the 17th of September, while approximately 50 people attended the consultation at Riverheights School on the 19th of September. He thanked all who attended for their active participation. He confirmed the third consultation will take place on September 26, 2012 at King George School.

- Trustee Sefton reported on the Board's meeting with the Minister of Education which took place on September 18, 2012. He confirmed four items had been discussed, including: the 20K-3 mandate; the need for a new school in the Division; Kindergarten results for 2011-2012; and increasing EAL enrollment. Mr. Sefton noted the main focus of the meeting was the improvement of communications between the two parties.

2.03 Delegations and Petitions

NIL

2.04 Communications for Action *(Video Streaming at the 20 minute mark)*

- a) Jamie Harrison and Katie Bonk, MSLC Sponsorship Committee, September 10, 2012, noting the three high schools have teamed up to host the 2012 Manitoba Student Leadership Conference on October 11-12, 2012. The Manitoba Student Leadership Conference is an annual conference held throughout Manitoba. Approximately 200 student delegates and their advisors attend each year. The conference this year will be held at the Shilo Military Base. They are requesting financial support to provide snacks for the students' nutritional breaks during the two days.

Referred to Business Arising.

2.05 Business Arising**- From Previous Delegation**

- a) The presentation by Mr. Kenneth Jackson, Vice-Chairperson, Brandon General Museum and Archives, regarding a Project Submission for the Temporary Exhibition of the B.J. Hales Natural History Collection was discussed in detail. Trustees referenced the recent letter from Mr. Doug Hevenor CEO of the International Peace Gardens noting the International Peace Gardens did not feel they could take on the collection at this time due to amount of work required prior to the collection being displayed. With the removal of the Peace Gardens' request to display the collection it was agreed the matter would be referred back to the Division's Ad-Hoc Committee to work with the Brandon General Museum and Archives to finalize the matter. Trustees requested a motion be brought forth to finalize the temporary exhibition of the B.J. Hales Natural History Collection.

- From Board Agenda

- a) The correspondence from Jamie Harrison and Katie Bonk, MSLC Sponsorship Committee, from Communications for Action 2.04a), noting the three high schools have teamed up to host the 2012 Manitoba Student Leadership Conference on October 11-12, 2012, and requesting financial assistance to provide snacks during the students' nutritional breaks was discussed. The Committee agreed they would support the request and directed that a motion be brought forth in the amount of \$500.00.

- MSBA issues (last meeting of the month)

- a) Trustee Sefton referenced the letter from Manitoba School Boards Association under Communications for Information 3.02a) responding to the Division's request for information and collection of data regarding the 20K-3 mandate.

- From Report of Senior Administration

- a) School Reports – Riverview and Vincent Massey High School. (*Video Streaming at the 40 minute mark*)

Riverview School

Mr. Kelly Braun, Principal, Riverview School, provided a brief profile of the school's demographics and spoke to specific trends with respect to student achievement in the school. Mr. Braun noted the increase in the percentage of EAL students in the school over the past several years. Mr. Braun also spoke to the EDI results for the past years showing a lower than BSD average in the preparedness of students entering Kindergarten at Riverview School. He spoke of the Riverview Academic Support Team which had been established in 2010 to discuss, plan and organize the literacy needs in the school. The result was the implementation of a Kindergarten Intervention Plan (KIP). The program is conducted on a daily basis for half an hour and involves several people. The result of this intensive programming has been that the students' achievement results have improved significantly. Mr. Braun also spoke to the benefits of the Full Day/Every Day Kindergarten implementation at Riverview School. Trustees thanked Mr. Braun for his presentation and asked questions for clarification regarding the number of EAL students in Kindergarten at Riverview School; the capacity of the school; and the impact the Full Day/Every Day Kindergarten programming is having on the students who are now in Grade 1. The Chairperson thanked Mr. Braun for his presentation.

Vincent Massey High School

Mr. Mathew Gustafson, Principal, Vincent Massey High School, provided information regarding the school's Response to Intervention (RTI). He noted the school was in its third year of implementation of the RTI philosophy. He provided a chronological summary of the steps they have engaged in to implement this process. He spoke of the various Tiers of student support and the roles and responsibilities of the teaching staff involved. Mr. Gustafson circulated information regarding the evolution of alternative programming at the school. He noted that students may require emotional support or academic support. He also noted that the Grade 8 and 9 transition had evolved into a second transition from Grade 9 to 10. Mr. Gustafson concluded his presentation by reviewing the Intervention Continuum from an RTI Perspective. Trustees asked questions for clarification regarding how many students are serviced at each level and feedback on the success of the programming. The Chairperson thanked Mr. Gustafson for his presentation.

- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report – (*Video Streaming at the 1 hour & 15 minute mark*)
- Christian Heritage School – Referred Motions.
 - Policy and Procedures 1022 – “Aboriginal Education Advisory Committee” – Referred Motions.
 - Head Teachers – Referred Motions.
 - École Secondaire Neelin High School Off-Site Activity Request – Referred Motions.
 - Recognition of Trade Experience – Referred Motions.

- Home School Liaison High School Hours – Referred Motions.
- Trustee Inquiries:
 - Trustee Kruck – Increasing Student Achievement Scores.

Secretary-Treasurer, Mr. Zabowski spoke to the motion regarding agreements with Christian Heritage School for the use of Division facilities and transportation for Home Economics and Industrial Arts.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions (Video Streaming at the 1 hour & 15 minute mark)

118/2012 Mr. Kruck – Mrs. Bowslaugh

That the Shared Services Agreements between the Division and Christian Heritage School for the 2012/2013 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried.

119/2012 Mr. Sumner – Mr. Bartlette

That Policy and Procedures 1022 – “Aboriginal Education Advisory Committee” is hereby approved.

Carried.

120/2012 Mrs. Bowslaugh – Mr. Kruck

That the people recommended by the Principals of the schools for the position of Head Teachers for the 2012/2013 school year be approved as identified in the Report of Senior Administration.

Discussions were held as to why some schools had several head teachers while others only had one or two. Trustees also requested clarification as to how head teachers were paid when a school had multiple teachers holding the position.

Carried.

121/2012 Mr. Snelling – Mr. Bartlette

That the trip involving twelve (12) grade 11 high school students from École Secondaire Neelin High School to Spruce Grove, AB from October 3, 2012 to October 7, 2012 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Concerns were raised by Trustees that the costing had not been included in the Report of Senior Administration for this trip. The Superintendent confirmed that a costing had been provided to the school administrator and to Senior Administration for approval. As this information had been provided, Trustees agreed to allow the request to move forward. Trustees also inquired

as to why the trip was to Alberta when competition for the sport requesting the trip could be found in Saskatchewan. The Superintendent confirmed this trip was requested for Alberta because that is where this particular competition was taking place. It was noted by Trustee that once revised Policy and Procedures 4001 was approved and implemented, it would be much more difficult for trips to be approved on such short notice without complete information.

Carried.

122/2012 Mr. Bartlette – Mr. Snelling

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association a total of 3 (three) increments for the first 3 (three) years of experience and an additional 1 (one) increment for the remaining years of experience, providing her a total of 4 (four) increments for work related experience be recognized for Ms. Tara Hamilton.

Trustee Kruck requested clarification as to why the Board was approving this motion if it was part of the Collective Agreement. Mr. Zabowski, Secretary-Treasurer, confirmed that under Article 8 of the Collective Agreement, teachers in vocational positions were entitled to credit for experience in their respective fields.

Carried.

123/2012 Mr. Karnes – Mr. Snelling

That the Board endorse the recommendation of Ms. Sandra Smith, Program Manager – Child Care to accept the proposal of the Brandon Friendship Centre to operate the George Fitton Daycare.

Trustee Bowslaugh expressed concern regarding accepting the recommendation from a person the Division does not know on property that is owned by the Division and has yet to be constructed. She asked that the Board be allowed to hear the proposals of both groups before making a decision and requested the motion be postponed to November 30, 2012.

Table Motion:

Mrs. Bowslaugh – Mr. Sumner

That the motion be tabled until November 30, 2012.

Defeated (4-4)

Trustees then spoke for and against the original motion.

Trustee Sumner did not wish to base his decision on the physical ability to provide what was required to establish a program. He would like to see curriculum as part of the decision due to the Division's stance on improving EDI scores through early childhood development.

Trustee Kruck confirmed he would support the motion noting he could speak very highly to the competency and commitment of the Brandon Friendship Centre.

Trustee Snelling noted he concurred with Trustee Kruck's comments.

Carried (6-1-1 Trustee Sumner opposed and Trustee Bowslaugh abstained).

Point of Privilege:

Trustee Bowslaugh stated the following:

"I want to make it abundantly clear I have no predisposition against one or the other its just I felt we should have taken the opportunity to explore the content of the program as opposed to just giving it approval without our knowledge of what is taking place."

124/2012 Mr. Bartlette – Mr. Snelling

That the request to increase Home School Liaison hours for Vincent Massey High School and École Neelin Secondaire School be increased from 5.0 hours/day to 5.5 hours/day on a term basis for the 2012-2013 school year is hereby approved.

Trustee Kruck confirmed this increase was on a term basis only

Carried.

125/2012 Mr. Sumner – Mr. Kruck

That up to \$500.00 be provided to the Manitoba Student Leadership Conference being held at Shilo Military Base on October 11 and 12, 2012 to support the purchase of nutritious snacks for student nutritional breaks be approved.

Trustee Karnes requested a friendly amendment to change to motion from "\$500.00" to "up to \$500.00". The Board agreed to the amendment.

Carried.

126/2012 That the Brandon School Division B.J. Hales Ad Hoc Committee meet with Brandon General museum and Archives to finalize the temporary Exhibition of the B.J. Hales Natural History Collection be approved.

Trustee Snelling confirmed he would be willing to help with any grant applications which may be required.

Trustee Bowslaugh requested clarification with respect to the intent of the motion.

The Secretary-Treasurer confirmed the Committee was to meet with the Brandon General Museum and Archives to discuss the collection with a further motion to be brought to the Board once the details had been finalized.

Carried.

2.08 Bylaws

NIL

2.09 Giving of Notice (Video Streaming at the 1 hour & 46 minute mark)

Mr. Sumner

I hereby give notice that at the next meeting, I or someone in my stead will introduce a motion to rescind Policy 7018 – “Moving Pianos and Other Heavy Articles.”

2.10 Inquiries (Video Streaming at the 1 hour & 47 minute mark)

1. Trustee Kruck requested up to date information regarding information re: the use of laptops in this Division and other Divisions.

Senior Administration confirmed they would provide a presentation in due course. Dr. Michaels noted she will speak to the staff involved and a presentation will be provided at a future meeting under Learning Support Services.

2. Trustee Bowslaugh requested the following information:

Report Card Implementation: “Is there any taking place in Brandon? Are there funds available to assist whenever this implementation takes place?”

Superintendent, Dr. Michaels, confirmed George Fitton and École New Era School have implemented the report card. She also confirmed there was no money attached to the implementation.

3. Trustee Bartlette asked the Secretary-Treasurer about the protocols with respect to Insurance providers in other Divisions.

Mr. Zabowski, Secretary-Treasurer noted he would be attending a Conference Call with all the other School Division Secretary-Treasurers on Friday at which time he would follow up on Mr. Bartlette’s inquiry.

3.00 ADMINISTRATIVE INFORMATION:**3.01 Report of Senior Administration (Video Streaming at the 1 hour & 53 minute mark)**

Trustee Murray noted school suspensions were not listed in the Report of Senior Administration. The Superintendent confirmed it was still too early in the school year, however, there would be a report included for the next Board meeting.

Trustee Kruck requested Senior Administration highlight the information provided in response to his Trustee inquiry.

Mr. Murray – Mr. Snelling

That the report be received and filed.

Carried.

3.02 Communications for Information (Video Streaming at the 2 hours & 2 minute mark)

- a) Ms. Carolyn Duhamel, Executive Director, Manitoba School Boards Association, September 6, 2012, noting at the MSBA Provincial Executive meeting the correspondence of Mr. Zabowski regarding the provincial funding support for Manitoba education's K-3 Class Size Initiative was reviewed. She confirms MSBA representatives to the Provincial Oversight Committee have reported that an amount of \$4 million has been allocated for the current school year and will be distributed across all divisions as a per pupil amount based on K-3 enrolments in each division. They understand that all divisions will be required to report back to Manitoba Education on the expenditure of these funds. She confirms that no decisions have been announced concerning future years' funding allocations of the calculations of grants to individual school divisions for class reduction efforts. The Oversight Committee will meet next on September 20 and they anticipate this matter will be a priority focus for the Committee's work in the coming months. The Manitoba School Boards Association will update its member boards with new information in this regard as it becomes available.

Ordered Filed.

- b) Mr. Robert Rivard, President, Manitoba School Boards Association, September 7, 2012, addressed to Mr. Barry Friesen, President, Manitoba Association of School Board Officials, noting the MSBA Provincial Executive reviewed MASBO's resolution regarding the Pension Plan. The Pension Committee will be apprised of the MASBO resolution at the upcoming fall meeting and the Executive will take the resolution forward to the Association's January 2013 regional meetings for consideration by its member school boards. They will advise MASBO and the Plan membership accordingly of the provincial executive's course of action in light of the feedback received at these meetings.

Ordered Filed.

- c) Mr. Robert Rivard, President, Manitoba School Boards Association, September 7, 2012, addressed to Mr. Brian Pallister, MLA Fort White, congratulating Mr. Pallister on his new role as Leader of the Progressive Conservative Party in Manitoba. They note MSBA values the regular information sharing meetings that have been conducted in the past with the PC Caucus and look forward to meeting with him and his caucus members to continue this dialogue on educational issues.

Ordered Filed.

- d) Aileen Najdich, Assistant Deputy Minister, School Programs Division, and Jean-Vianney Auclair, Assistant Deputy Minister, Bureau de l'éducation française Division, Manitoba Education, Fall, 2012, outlining the support Manitoba Education will provide for implementation for the provincial report card. Information will also be requested of schools participating in the voluntary implementation this year.

Ordered Filed.

3.03 Announcements

- a) Friends of Education Committee Meeting – 11:30 a.m., Wednesday, September 26, 2012, Conference Room.
- b) Divisional Futures & Community Relations Committee Meeting – 11:45 a.m. to 12:45 p.m., Wednesday, September 26, 2012, Board Room.
- c) Public Consultation – Growth & Sustainability – 7:00 p.m., Wednesday, September 26, 2012, King George School.
- d) Divisional Futures & Community Relations Committee Meeting – 11:30 a.m., Wednesday, October 3, 2012 – Board Room.
- e) Facilities and Transportation Committee Meeting – 11:30 a.m., Thursday, October 4, 2012 – Board Room.
- f) Personnel Committee Meeting – 12:00 noon, Tuesday, October 9, 2012, Board Room.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., **Tuesday**, October 9, 2012, Board Room.

Mr. Sumner – Mr. Kruck

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**4.00 IN CAMERA DISCUSSION:****4.01 Student Issues****- Reports****- Trustee Inquiries****4.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) A parent letter, received as Confidential #2, was reviewed and direction provided to Senior Administration.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

Mr. Murray – Mr. Kruck

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

5.00 ADJOURNMENT

Mr. Karnes – Mrs. Bowslaugh

That the meeting does now adjourn (9:25 p.m.)

Carried.

Chairperson

Secretary-Treasurer